



Hosted PBX Call Recording Enable Request Form



Approved Systems

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This form is applicable if we have enabled voice call recording for your Hosted PBX Account.

Voice recordings are only activated upon request and that you have indicated to all incoming and outgoing callers that calls may be or are recorded.

Call Recordings have a default hold for 30 days on the Hosted PBX System.
Extended Hold Times incur additional Retention and recovery fees from long term storage systems

Name: _____

Company/Business Name: _____

Account Number: _____ Request Billed to: Customer Requester

Requester Name: _____

Requester Email Address: _____

Incoming Phone Number(s): _____ All Answered Incoming
(Does not record Voicemails)

Outgoing Calls: All or Specific Extensions

If you have chosen to specify extensions, please list them here:

Retention Period:	<input type="checkbox"/> Enable	Up to 30 Days	Free
	<input type="checkbox"/> Enable	31 – 180 Days	\$2 per 1000 recordings / month
	<input type="checkbox"/> Enable	181 – 365 Days	\$1 per 1000 recordings / month
	<input type="checkbox"/> Enable	366 – 7 years	\$0.20 per 1000 recordings / month

Please sign and date below

Signed: _____ Date: ____/____/____